

StarPay – Responsible Party Change

I, _____, the chairperson/director/president of _____
Authorized Person Customer (Organization Name)
herewith notify you that _____ has been replaced by the new responsible
Previous Responsible Person
person listed below for my organization’s StarPay account.

Fullsteam Operations LLC, the parent company and payment processor, will perform a soft credit check required for the new responsible person. A soft credit check does not affect one’s credit score. A member of our Underwriting Team may reach out to you, the previous responsible person, and/or the new responsible person to collect additional information.

New Responsible Person

First Name: _____ Last Name: _____

Contact Information

Phone Number: _____

Email Address: _____

Home Address

Address: _____

Address (line 2): _____

City: _____ State: _____ Zip: _____

ALL SERVICES PROVIDED HEREUNDER ARE SUBJECT TO AND GOVERNED BY STARPAY’S SUB-MERCHANT PAYMENT PROCESSING AGREEMENT.

Please email the completed form to projects@starchapter.com or fax to 866-721-6985.

Authorized Signature

Date